## Welcome to the BC Cystic Fibrosis Subsidy Program - Application Form 2024

## Before filling out the form:

- Please review the approved list of medications and devices that are currently approved under the program. You can see the full list at the foot of this document <u>here.</u>
- Ensure you have clearly legible pictures or scans of your receipts/proof-of-purchase for all applicable medicines, devices, travel, and/or accommodation.
- The form has a built in **'save and return' function**. You will be issued a unique code when first accessing the form that can be used to save your progress and return later.
- If claiming for travel and/or accommodation, you will need to submit a signed CF clinic confirmation document. This document can be downloaded from the website <u>here.</u>
- Please note that the form <u>does not issue auto-generated emails to confirm receipt of your</u> <u>application</u>. Once you click submit, your application will be received by the CF Care team and will be processed in due course.
- If you have any queries or issues, please contact cfgrant@phsa.ca

## Step 1. Access the link to the form.

The link is currently nested on the CFCBC Website, seen here below:

3. Proceed to the application form. LINK: <u>BC CF Subsidy Application Form</u>

Questions? Please email CFCBC at cfgrant@phsa.ca

The form can also be accessed from here: https://ext-qiqa.bcchr.ca/redcap/surveys/?s=NFF4FHKHPFECFARL

## Step 2. Please review the subsidy program policy carefully.

When ready, click <b>'Next Page'</b>		
CYSTIC FIBROSIS CARE BC Provincial Health Services Authority	Resize font:	C <u>Returning?</u>
If you're using Microsoft Edge, please switch to Google Chrome, or Firefox, as Edge is known to REDCap.	o have compatibi	lity issues with
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BC Cystic Fibrosis Subsidy Program Application Form 2024		
Cystic Fibrosis Care BC (CFCBC) is a provincial health improvement netw multidisciplinary approach to cystic fibrosis (CF) care that can help pati As of June 2024, CFCBC now oversees the administration of the BC CF Su the BC Ministry of Health and program ("Program") to assist individuals medication, travel and accommodation costs related to CF related care. To be eligible for support, individuals must attend a BC CF clinic at least The application and reimbursement process is on-line only, using a plat privacy standards. Only expenses incurred in the current calendar year reimbursement. Claims are reimbursed on a first come, first serve basis platform closes when funds are exhausted and re-opens in the next cal	vork. It provide ents stay heal bsidy Program and their fam conce every ye form compliar will be eligible s while funds a endar year. Ap	es a thy longer. ilies with ar. et with current e for re available. The plicants may
Next Page >> Save & Return Later		

## Step 3. Fill in the details of the person for whom the <u>medications were prescribed</u>.

**Note:** If you are a parent/guardian filling the form out on behalf of the CF patient, you will be asked to provide your details in the next section.

Information											
Date of Application         * must provide value         07-04-2024         (MM-DD-YYYY)	Date of Application: (The date you are submitting your application) * must provide value 07-04-2024 Today M-D-Y (MM-DD-YYYY)										
Applicant Deta (person for whom th	iils: e medications were	prescribed)									
First Name:	test	Last Name:	test								
Phone Number:	6045556666	Date of Birth:	07-11-1990 🔂 Today M-D-Y								
Email address:	test@gmail.com										
Address:											
Unit/house number:	1										
Street address:	main st										
City:	Vancouver										
Province:	BC 🛩										
Postal code:	V1A2B3										

## Step 4: Confirm who the cheque will be made out to:

If the payment will be made out to someone other than the CF patient, select **'No'**. Enter their details in the fields that appear:

Primary CF clinic attended:	St. Paul's Hospita	al 🗸	
Date of last clinic visit:	06-11-2024	Today M-D-Y	
Will the reimbursement cheque be n applicant?	nade out to the	O Yes	reset
Relationship to patient: * must provide value		~	
Please provide the details of the person	the cheque will be ac	Idressed to:	
First Name:	Last Name:		
Phone Number:	Date of Birth:	Today M-D-Y	
Email address:			
Is the payee's address the same as th	he applicant's?	○ Yes	
		○ No	reset

If the payee address is also different, select **'No'** and complete the fields that appear.

	No
Please enter payee address:	
Unit/house number:	
Street address:	
City:	
Province:	
Postal code:	

Step 5. What will you be seeking reimbursement for?

The form is separated into the following sections:

- Medicines
- Medical Devices
- Travel
- Accommodation

Tick the box next to any of the fields you will be including in your application, then click 'Next'

Note: You can return to add more sections as needed using the 'Previous Page' button

Please select which categories you * must provide value	u will be including in this application:
Medicines Medical Devices Travel	
Accommodation	Next Page >>
	Save & Return Later

For this example, we will select all options.

Ple	ase select which categories you	will be including in this a	pplication:	
* m	ust provide value	in be melading in enis a	ppileación	
	Medicines			
	Medical Devices			
	Travel			
	Accommodation			
	<< Previous Page		Next Page >>	
		Save & Return Later		

Click 'Next Page'

## Medicines

Here you will be presented with a set list of medicines that are currently approved under the subsidy scheme.

## **Step 1**. Review the Subsidy policy

Medicines
The following section contains a set list of medications currently approved for reimbursement under the subsidy program. To complete this section, please note the following:
• Tick the box next to each applicable medication, then detail the <b>purchase date</b> and <b>cost</b> of each.
<ul> <li>There are upload fields at the bottom of the list for you to include a clear picture OR scanned copy of all prescription receipts as proof of purchase.</li> <li>NOTE: You can inlude multiple receipts in each image/scan - a picture of the receipts taken from your phone is acceptable once the contents are legible.</li> </ul>
<ul> <li>Any medication you wish to claim that is <b>not included</b> in the set list can be detailed at the foot of the form. Specify the title, date of purchase, total cost, and upload a clear picture or scan of the prescription receipt(s).</li> <li><b>NOTE</b>: As above, you can include multiple receipts in each image or scan</li> </ul>
<ul> <li>Approval for any medications that are not included in the set list will be granted at the discretion of the CF Subsidy team</li> </ul>
Individuals and their families are strongly encouraged to maximize all other opportunities (pharmacare, extended health benefit plan, co-pays etc.) for coverage and funding <b>before</b> applying for reimbursement under the Program.
Please note: Reimbursement for medications will be made to a <u>maximum of \$1,500</u> per eligible applicant per calendar year.
appicant per calendar year.

**Step 2.** Tick the box next to each applicable medicine, enter the exact purchase date, and the exact payment amount (correct to 2 decimal places).

Select all applicable medications b	Select all applicable medications below:								
Medication Title:	Purchase Date:	Cost							
C Amoxicillin (Clavulanic acid (Clavulin ™)	M-D-Y								
Azithromycin (Zithromax)	M-D-Y								
<ul> <li>Aztreonam for inhalation (Cayston®)</li> </ul>	M-D-Y								
Beclomethasone (Beconase)	M-D-Y								
Bisacodyl (Dulcolax)	M-D-Y								
Budesonide (Pulmicort)	M-D-Y								
<ul> <li>Budesonide /formoterol</li> <li>(Symbicort®)</li> </ul>	M-D-Y								

Sample entries for reference:

Select all applicable medications	Select all applicable medications below:									
Medication Title:	Purchase Date:	Cost								
Amoxicillin (Clavulanic acid (Clavulin ™)	07-01-2024 🛐 Today	55.88								
Azithromycin (Zithromax)	03-15-2024 🕅 Today M-D-Y	90.22								
<ul> <li>Aztreonam for inhalation (Cayston®)</li> </ul>	M-D-Y									
Beclomethasone (Beconase)	01-15-2024 📴 Today M-D-Y	100.56								
Bisacodyl (Dulcolax)	M-D-Y									

The totals for all selected medicines will calculate at the foot of the list. **Note:** The max value a patient can claim for medicines in a calendar year is \$1500

Voriconazole (Vfend)	Today
Total medication cost:	246.66 Reimbursement will not exceed maximum allowable per calendar year (\$1500)
Please attach images or scans of all prescription	s listed above.
You can include <b>multiple receipts per image/fi</b> l legible.	le - a picture taken from your phone is acceptable once it is
If you cannot fit all prescriptions and recipts into	one image or file, you may also use <b>upload field (2) &amp; (3)</b> .
1 Upload file	
Medicine Upload field (2).	
1 Upload file	
Medicine Upload field (3).	
▲ Upload file	

**Step 3**. Any medication(s) purchased that are not currently included in the set list can be added to this field:



These items may be considered for reimbursement later.

Please specify the **title**, **date of purchase**, and **cost** of each.

**Note:** You will need a prescription/proof of purchase for every selected medication (including those not currently covered by the program).

#### Step 4. Uploading receipts/prescriptions

**4.1** To upload your receipts/prescriptions, please first ensure the file(s) are saved to a convenient location on your device.

**Note:** You can *scan* or *take a picture* of your receipts.

As upload fields are limited, we advise that you upload multiple receipts to each **PDF** or **JPEG** file.

Please ensure each receipt is clearly legible.

## 4.2. Click the 'Upload File' button.

This window will appear:



Select 'Choose File' and navigate to the location your files have been saved.

							×					
۰ 📙	< Desktop	Test	ٽ <sub>ک</sub>	Search Test			p		M-D-Y			
New	folder				8:: •		0	imin E	M-O-Y	Today		
ter LD052	588 ^	Name	^	D	ate modified		1	imin K	<b>11</b>	Today		
jects		🕒 Test		5	/30/2024 3:58	PM	4		M-D-Y			
p								iconazole (Vfend)		Today		
loads									M-D-Y			
nolloy	- 11							edication cost:				
es								edication cost.		176.43 Reimburseme	nt will not exceed	d maximum allowable
3										per calendar y	ear (\$1500)	
k (C:)												
vrk Drive (	(U:)							tta Upload file			×	
Fibrosis (	\\phsat							inc				cceptable once it is
k	~	<					>	Please attach images or You can include multiple	scans of all presc receipts per ima	riptions listed ge/file - a pictu	above. Ire taken	
F	ile name: T	est	~	All files			$\sim$	from your phone is accept	table once it is le	egible. If you c	annot fit	oad field (2) & (3).
			Upload from mobile	Open	-	Cancel		d f all prescriptions and reci use upload field (2) & (3).	pts into one ima	ge or file, you i	nay also	
						Ma	dici	Select a file then click the "	Upload File' buttor	n		
							estin					
							india pe	Choose File No file choser	1			
								1. Upload file (Max fil	e size: 500 MB)			
						Me	dicir	ie l				
						I	est.p	If (0.03 MB)				
								and a Commenta				

Select the file, click **'Open'**. Once the file has appeared next to the 'choose file' button, click 'Upload'.



If you are experiencing issues uploading your files, your file may be the wrong file type, or may exceed the 500MB size limit.

Please forward the file to <u>Cfgrant@phsa.ca</u> stating your name and record ID of your application.

Once your receipts/prescriptions have been uploaded, you can progress to the next section, return to the previous page, or save your progress and return later.

<< Previous Page		Next Page >>	
	Save & Return Later		

## **Medical Devices**

As detailed above, please specify any medical devices you wish to include in your application.



## **8.1.** Tick the box, specify the date and purchase cost.

Device name:	Device purchase date:	Device cost:
Compressor	03-07-2024 Today	125.66
Nebulizer	M-D-Y	
Aerochamber	M.D.Y	
Freestyle Libre Sensor	04-08-2024 31 Today M-D-Y	507.00
Dexcom Sensor	M-D-Y	
Lancets	M-D-Y	
Pen Needles	M-D-Y	
Diabetic Test Strips	M-D-Y	
<ul> <li>Physiotherapy Equipment (PEP, Acapella, Mask)</li> </ul>	M-D-Y	
Total cost of medical devices:	63 Rein	2.66 nbursement will not exceed \$300 in a calendar

## 8.2. Repeat the instructions above to upload your receipts.



## Travel

Review the travel reimbursement policy carefully



Mileage will be paid at 30 cents per kilometre, based on a minimum 150 km round trip from the applicant or caregivers home to the required facility.

Please note: The program does not cover parking, taxi fare or tolls. Ferry costs are covered by the TAP program.

#### 9.1. Indicate if you/the patient was accompanied by a caregiver

Please indicate if applican * must provide value	it was accompani	ied by caregiver			
○ Yes					
O No				rese	t
Clinic attended:	Mode of transit:	Mileage (km):	Date of visit:	Cost:	
<b>`</b>	• •		M-D-Y	Today	
	•		31 M-D-Y	Today	
	•		M-D-Y	Today	

**9.2.** Detail the following:

Clinic attended: (St. Paul's / BCCH / RJH / VicGen)

Mode of Transit: (Car / Bus / Air / Ferry)

Mileage (KM): (Total km travelled)

#### Date of Visit:

## Cost:

Clinic attended:	Mode of transit:	Mileage (km):	Date of visit:	Cost:
St. Paul's Hospital 🗸	Car 🗸	130	04-11-2024 11 Today	115.00
Royal Jubilee Hospital 🗸	Bus 🗸	200	01-10-2024 Today	80.23
Victoria General Hospital 🗸	Air 🗸	300	03-05-2024 👫 Today	520.33
BC Children's Hospital 🗸	Ferry 🗸	400	05-28-2024 👫 Today	112.99
~	~		M-D-Y	
~	~		M-D-Y	
~	~		Today	

## **9.2.** Upload your receipt(s)

<b>v</b>	Today M-D-Y
Total travel cost:	828.55
Mileage total (km):	1030
Please attach a picture or scanned copy of your airline/ b	bus ticket, or gas receipt (1)
Airline / bus ticket / gas receipt upload field (2)	
Airline / bus ticket / gas receipt upload field (3)	

## Accommodation

Step 1. Review the accommodation reimbursement policy carefully.



Step 2. Upload your accommodation receipt.

**2.2. Note:** If you a seeking reimbursement for travel costs you are required to submit a **signed CF clinic visit confirmation document** as proof of your attendance.

This form can be downloaded from the CF Care website <u>here</u> and should be signed by one of the clinical staff during your visit.

#### Step 3. You can upload the document here:

* must provide value		
<u>Upload file</u>		
	J	<b>C</b> ubmit
		Submit
<< Previous Page		

Step 4: Once you are satisfied you have entered all relevant data, click 'Submit'.

## Completion

Once you click submit, you will be presented with this screen:



**Note:** The form does not issue emails to confirm receipt of your application.

# Once you click submit, your application <u>has been received by the CF Care team</u> and will be processed in due course.

As the subsidy operates on a first come, first served basis, applications will be processed in the order in that they have been received.

If any details on your application are missing or unclear (i.e. receipts, purchase dates/cost, personal details) you will be contacted by the CF care team directly.

If you have any queries regarding your application, or have receipts you were unable to upload to the form, please contact <u>cfgrant@phsa.ca</u>

## Medicines currently approved under the BC Subsidy program:

- Amoxicillin (Clavulanic acid (Clavulin <sup>™</sup>)
- Azithromycin (Zithromax)
- Aztreonam for inhalation (Cayston®)
- Beclomethasone (Beconase)
- Bisacodyl (Dulcolax)
- Budesonide (Pulmicort)
- Budesonide /formoterol (Symbicort®)
- Calcium carbonate
- Cephalexin (Teva-cephalexin / Novo-lexin)
- Ciclesonide (Alvesco)
- Ciprofloxacin (Cipro®)
- Cisapride (Prepulsid)
- Clindamycin (Dalacin®)
- Colistin /colistimethate (Coly-Mycin <sup>™</sup>)
- Cyproterone
- Dexlansoprazole
- Dornase alfa (Pulmozyme®)
- Doxycycline (Doxytab / Doxycin tab)
- Elemental Formula (Peptamen 1.5, Peptament Jr, Vivonex Ten, Vivonex
- Pediatric)
- Emla Cream (Lidocaine/Prilocaine)
- Esomeprazole
- Famotidine (Pepcid)
- Ferrous Fumarate (Palafer)
- Ferrous gluconate
- Ferrous sulfate (Fer-in-sol)
- Fluconazole
- Fluticasone furoate / vilanterol (Breo)
- Fluticasone propionate / azelastine (Dymista)
- Fluticasone propionate / salmeterol (Adviar)
- Hypertonic Saline (Hypersal® / Nebusal ™)
- Infant formula (Puramino A%2B)
- Insulin (all types)
- ltraconazole (Sporanox®)
- Lactulose (Lactulose)
- Lansoprazole
- Linezolid
- Magnesium citrate (Citro-Mag

Minocycline Mometasone / formoterol (Zenhale) Mometasone (Nasonex) Montelukast Multivitamins (MVW <sup>™</sup> / Centrum / Centrum Forte / prenatal) Mupirocin (Bactroban®) Nabilone Nutritional supplements(Boost <sup>™</sup> /Ensure <sup>™</sup> /Scandishakes<sup>®</sup> /Glucerna) Nutritional supplements(Carnation Instant Breakfast / Resource 2.0) Nystatin Omeprazole (Losec <sup>™</sup>) Ondansetron (\*special authority must be in place, please have this indicated on prescription) Oseltamivir Pantoprazole magnesium (Tecta) Pantoprazole sodium (Pantaloc) Pneumococcal conjugate vaccine (Prevnar-13) Pneumococcal conjugate vaccine (Prevnar-20) Polyethylene Glycol 3350 (PEG 3350) - (RestoraLAX® / Lax-a-day ™ / MiraLax) Polyethylene Glycol 3350 (PEG 3350) - (Golytely / Colyte / PegLyte / Pico-Salax) Posaconazole Prednisone Prucalopride (Resotran) Rabeprazole /Rabeprazole Sodium (Pariet) Ranitidine Rifampin (Rofact®) **RSV Vaccine** Salbutamol (Ventolin® / Airomir) Sodium chloride capsules Tiotropium (Spiriva Respimat / Spiriva Handihaler) Tobramycin (TOBI® / TOBI Podhaler) Transexamic acid Trimethoprim / sulfamethoxazole / cotrimoxazole (Sulfatrim <sup>™</sup> /Septra) Ursodiol / Ursodeoxycholic acid (Urso) Vancomycin (Vancocin®) Vitamin D Vitamin E Vitamin K Voriconazole (Vfend)

## Medical Devices currently approved under the BC Subsidy program:

Compressor Nebulizer Aerochamber Freestyle Libre Sensor Dexcom Sensor Lancets Pen Needles Diabetic Test Strips Physiotherapy Equipment (PEP, Acapella, Mask)