CARECONNECT QUICK START GUIDE - On-Behalf-Of

CareConnect is a province-wide electronic health record (EHR) viewer that enables health care providers to access key patient information and records from various systems all-in-one place.

This guide will outline the steps involved in requesting CareConnect access as an On-Behalf-Of user (e.g., MOA). On-Behalf-Of users must be granted permission by an Authorizer (Physician, Nurse Practitioner or Registered Nurse) before being granted access to CareConnect. Before beginning your enrolment process you must have a BC Services Card (BCSC) Account. Visit the [BCSC website](#) to learn how to create an account.

Registration Steps

1. Register Yourself in the my.CareConnect Portal

Log in to the [my.CareConnect](#) Portal using your BC Services Card Account to complete the Account Registration Page.

2. Join or Create a Worksite

- If you have received an invite to join a worksite you can accept to join via the email you received or through the [my.CareConnect](#) Portal
- If you have not received an invite to join a worksite you can search for your worksite by the Worksite ID provided by your Group/ Site Administrator or by the worksite address
- If your worksite does not exist, register it using the Worksite Registration Form

3. Request Sponsorship from an Authorizer

Open the Worksite Access module and select My Sponsors tab. Click on +Request Sponsorship and select the Authorizer you will access CareConnect on behalf of.

4. Complete CareConnect Enrollment Requirements

Open the Application Access module complete the Privacy and Security course, and complete the Request CareConnect Access Form

5. Access the CareConnect eHealth Viewer for Direct Patient Care

Once all requirements are submitted, your application will be processed in 3-5 business days. You will receive an email with instructions on how to access CareConnect once approved.

For more information, visit the CareConnect Website, Frequently Asked Questions page or email: private.careconnect@phsa.ca.